

CHARTER TOWNSHIP OF WATERFORD
5200 CIVIC CENTER DRIVE
WATERFORD, MI 48329
July 25, 2011
6:00 PM
- A G E N D A -

APPROVE AGENDA -
APPROVE MINUTES -
APPROVE BILL PAYMENT -

AWARDS & PRESENTATIONS:

1. Promotion from Officer to Sergeant – Robert White

REPORTS:

1. Parks & Recreation – May – June 2011
2. Treasurer's Office – June 2011
3. Library – June 2011
4. CPD Department, May and June 2011
5. Clerk's Office – May 2011

FIRST INTRODUCTION:

1. State Housing Development Authority Act Tax Exemptions Ordinance Amendment

OLD BUSINESS:

1. Rezoning Case No. 10-11-01, 5199 & 5217 Dixie Highway
2. Rezoning Case No. 11-06-01, 3098 West Huron

NEW BUSINESS:

1. Parks & Recreation Budget Revision
2. Approval of 2011 Byrne JAG Grant
3. Appointment of Scott Sintkowski to the Planning Commission



Kari Vlaeminck, Clerk

IN CONFORMANCE WITH THE AMERICANS WITH DISABILITIES ACT, LARGE-PRINT AGENDAS AND MINUTES ARE AVAILABLE UPON REQUEST. BARRIER-FREE PARKING AND ACCESS ARE ALSO AVAILABLE AT TOWN HALL. MINUTES ARE AVAILABLE UPON REQUEST AT THE CLERK'S DEPARTMENT, AND ON THE TOWNSHIP'S WEB SITE.

Minutes of the Waterford Township Board Meeting, held July 25, 2011 at 6:00 PM in Town Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan 48329.

BOARD MEMBERS PRESENT:

Carl W. Solden, Supervisor
Kari Vlaeminck, Clerk
Anthony Bartolotta, Trustee
David Kramer, Trustee
David Maloney, Trustee
Bette O'Shea, Trustee

ABSENT:

Margaret Birch, Treasurer

OTHERS PRESENT:

D.T. McCaw
Elizabeth Vlaeminck
Scott Good
Chet Bartle

Jennifer Howard
Louis Feurino
Tom Newcombe
Shelly Bartle

Andrew Vlaeminck
Ron Spear
Richard Moody
Liz Lesnau

Supervisor Carl Solden called the meeting to order at 6:00PM. Asked for a moment of silence and then lead the Pledge of Allegiance.

Moved by O'Shea,
Supported by Kramer, RESOLVED, to approve the July 25, 2011 agenda as printed.
Motion carried unanimously.

Moved by O'Shea,
Supported by Bartolotta, RESOLVED, to approve the July 11, 2011 minutes as printed.

Motion carried unanimously.

Moved by Maloney,
Supported by Bartolotta, RESOLVED, to approve the payment of the bills for July 25, 2011 as presented.
A list of the bills is attached to these minutes.

Motion carried unanimously.

Daniel T. McCaw, Chief of Police, made the following presentation: Promotion from Officer to Sergeant – Robert White. Clerk Vlaeminck administered the Oath of Office to Sergeant White. Judge Debbrecht administered the Oath of Honor. The Board offered congratulations.

McCaw's presentation continued:

Moved by O'Shea,
Supported by Bartolotta, RESOLVED, to approve the promotion from Officer to Sergeant for Robert White.

Motion carried unanimously.

The following reports were presented:

1. Parks & Recreation – May – June 2011
2. Treasurer's – June 2011
3. Library – June 2011
4. CPD Department, May 2011 and June 2011
5. Clerk's Office – May 2011

Moved by Kramer,
Supported by O'Shea, RESOLVED, to receive the foregoing reports.

Motion carried unanimously.

The following memo was received from Robert W. Vallina, Community Planning & Development Director:

While administering the payment-in-lieu-of-taxes and tax exemptions for tax exempt eligible housing projects located in Waterford, Treasurer Margaret Birch and Chief Assessor Don Wood found two small minor errors in Section 15.5-013(a) of the Waterford Code of Ordinances. The two errors in this particular paragraph are highlighted below:

- (a) The housing projects with exemption from property taxes under ordinances that remain in effect that were approved prior to the ordinance that added this division, which are now subject to the requirements of this division to the extent allowed by the Act and ordinances which approved the exemptions are: Riverside Gardens as described in Article II of this Chapter (Parcel No. 13-21-227-006), Whispering Meadows Elderly Housing (Parcel No. 13- 32-301-035) and Lakeland Place Elderly Housing (Parcel No. 13-25-176-003), and the elderly housing portion of the Waterford Meadows housing project (Parcel No. 13-24-451-011) pursuant to Ordinance No. 114, as amended.

These two errors need to be corrected respectively from "Meadows" to "Woods" and from "-035" to "-032".

The following amendment is therefore proposed to correct this section of the Waterford Code of Ordinances:

The Board of Trustees of the Waterford Charter Township Ordain:
That Section 15.5-013(a) shall be amended by removing the phrase:

Whispering Meadows Elderly Housing (Parcel No. 13- 32-301-035)
and replacing it with the phrase:

Whispering Woods Elderly Housing (Parcel No. 13- 32-301-032)

Vallina's memo continued:

If the Board is agreeable to this amendment, I recommend that the Board adopt the proposed amendment for First Introduction and to place it on the August 8, 2011 agenda for Final Action.

If anyone has any questions or comments regarding this matter, please email me at rvallina@twp.waterford.mi.us or call me at 248-618-7443.

Moved by Maloney,

Supported by O'Shea, RESOLVED, to approve the State Housing Development Authority Act Exemption Ordinance Amendment for First Introduction and to place it on the August 8, 2011 Board Meeting for Final Adoption.

Motion carried unanimously.

The Final Adoption of Rezoning Case No. 10-11-01, 5199 & 5217 Dixie Highway, Rezoning from Single Family Residential District and C-3, General Business District to C-4, Extensive Business District was on the agenda. The case was first introduced at the July 11, 2011 meeting.

The following memo was received from Larry Lockwood. 7-11-11

This case involves two current commercially zoned properties on Dixie Highway along with a small portion of a residentially property on Hatfield Rd. The properties are owned in common by David McNeven who currently operates Coach's Corner @ 5217 Dixie. Although 5199 Dixie remains undeveloped as a stand alone parcel, Mr. McNeven has leased this lot for many years for outdoor sales of plants, flowers, pumpkins and Christmas trees. 3729 Hatfield is currently used as a single family rental property and is Master planned for commercial land use.

Following the adoption of the new Zoning Ordinance and Zoning map earlier this year, the two Dixie properties became zoned C-3. This district however does not provide for outdoor sales activities. As CPD staff worked to finalize the new Zoning Ordinance and district standards, staff met with Mr. McNeven to discuss the changes and how they might affect his properties and future land use options. Staff advised Mr. McNeven that the C-4 District allows for a wider range of more intensive commercial activities that include open air businesses but because of the greater intensity of the permitted land uses parcels in this district are required to have a minimum land area of 2 acres. Subsequently, Mr. McNeven agreed to combine the two Dixie Highway parcels along with a small portion of the Hatfield Rd. property to make up the 2 acre minimum. Combining the two smaller Dixie Highway properties with the parcel on Hatfield provides a larger and more conforming land area with over 160 ft. of road frontage along with additional depth for more intensive land uses on this major commercial corridor. At some point in the future redevelopment will occur and the additional land area will allow more flexibility for development options and provide the ability for enhanced screening and buffering of the remaining single family zoned properties on Hatfield Rd.

Recommendation

The Planning Commission reviewed this case at there June 21, 2011 meeting and resolved to send a favorable recommendation on to the Township Board to rezone the property to the C-4, Extensive Business District. During their discussion, it was cited that this request to rezone to the

Lockwood's memo continued

C-4 District is in keeping with the Township's Master Plan goals and new Zoning Ordinance standards for development.

Staff will be present at Monday's meeting to discuss the case or to answer any questions that may arise. As always, if you have any questions or require additional information in advance of the meeting, please contact this office.

Moved by O'Shea,

Supported by Kramer, RESOLVED, to approve Rezoning Case No. 10-11-01, 5199 & 5217 Dixie Highway, Rezoning from Single Family Residential District and C-3, General Business District to C-4, Extensive Business District for Final Adoption.

Motion carried unanimously.

The Final Adoption of Rezoning Case No. 11-06-01, 3098 West Huron, Rezoning from C-2, Small Business District to C-3, General Business District was on the agenda. The case was first introduced at the July 11, 2011.

The following memo was received from Larry Lockwood: 7-11-11

This rezoning case is a follow up to the decision by the Planning Commission for Special Approval Case No. 09-09-01, Motor City Auto Sales. The applicant for that case had requested and received Special Approval to allow outdoor display and sales of used cars at 3098 W. Huron. Please note that under the former Zoning Ordinance and prior to 2010, the C-2 District was considered the general business district and allowed new and used vehicle sales after Special Approval. One of the conditions of approval of that case required the property owner to combine lot No. 6 with lots 4 & 5 of Supervisor's Plat No. 34 in order to create a more conforming single zoning lot for the requested land use (see attached meeting minutes).

Now that this parcel combination has been completed creating a total land or parcel area of one (1) acre, CPD can recommend that the property be rezoned to the C-3 General Business District. Under the current Zoning Ordinance, new and used car sales are considered permitted land uses after Special Approval in the "new" C-3, General Business District. The attached aerial photo from 2008 shows how the property had been previously used. Since the property received Special Approval in 2009, the owner and tenants have taken significant steps to clean up the site scaling down the used vehicle sales and display operation and complying with the conditions of the Special Approval.

Recommendation

The Planning Commission reviewed this case at their June 21, 2011 meeting and resolved to send a favorable recommendation on to the Township Board to rezone the property from C-2, Small Business District to the C-3, General Business District.

As always, if you have any questions or require additional information in advance of Monday's meeting, please contact this office.

Moved by Maloney,

Supported by O'Shea, RESOLVED, to approve Rezoning Case No. 11-06-01, 3098 West Huron, Rezoning from C-2, Small Business District to C-3, General Business District for Final Adoption.

Motion carried unanimously.

The following memo was received from Tom Newcombe, Parks and Recreation Director:

This letter is seeking a Board action to revise the 2011 budgeted amount in the expense account 17510-78300-M9600 from \$2,000.00 to \$9,500.00. On the revenue side, the donation account 10101-67406 should be increased from \$29,350.00 to \$36,850.00. This represents a zero increase on the Township Budget.

The Waterford Rotary Club recently donated \$5,000.00 along with a \$2,500.00 grant from their National organization for a total of \$7,500.00. The Club's intent is to cement the floor and cover the Field #1 dugouts to match their 2008/09 donations which did the same for Field #2. The Rotarians recently added the picnic pavilion and enhanced the rebuilding of the restrooms after the fire.

If approved, these monies will be used to purchase materials for the project with the Parks Staff doing the labor. We are estimating November 1st as the completion date of this project.

I thank the Township Board for your consideration of this matter. If there are any questions or concerns, you can contact me by phone at 248-618-7658 or by e-mail at tnewcomb@twp.waterford.mi.us.

Moved by Maloney,

Supported by, O'Shea, RESOLVED to approve Parks and Recreation 2011 Budget Revision amending Line Item 17510-78300-M9600 from \$2000.00 to \$9500.00 and 10101 – 67406 from \$29,350.00 to \$36,850.00.

Motion carried unanimously.

The following memo was received from Police Chief, Dan McCaw:

In July 2011 the Waterford Police Department has submitted a grant application to the US Department of Justice requesting funds under the FY 2011 Byrne Memorial JAG Grant process.

These funds, if awarded to the Waterford Police Department will be used to provide a safer environment and additional investigative tools for the Township of Waterford. Digital video cameras will be installed at designated intersections and roadways and will allow digital video monitoring.

One of the requirements of receiving Federal Funds under the grant is to have the support of the Township Board and allow an opportunity for public comment. Below is an outline of the grant project.

Project: Charter Township of Waterford – Roadway Infrastructure Camera System (RICS)

As part of an ongoing infrastructure project, the Waterford Township Police Department is seeking to acquire 8 Roadway Cameras and the correlating equipment for designated intersections in Waterford Township. The 2011 JAG Grant would help secure 4 of the cameras and equipment for this project. The other 4 units will be funded by local resources and previously budgeted funds.

McCaw's memo continued:

Currently installed are roadway cameras that **measure digital traffic volume**. The Roadway Infrastructure Camera System (RICS) **will capture live video data** and enhance our efforts in being more effective in providing additional information for our investigations. This system will expedite the process of investigations and increase the probability of capturing valuable digital video footage for prosecution of suspects.

Through collective data we have **identified key intersections** for placement of these cameras. The ability of these cameras and monitoring software is a vital tool in reducing valuable resources in litigation and thus saving taxpayer's money. The system enables users to archive, search, view, and copy video evidence which can be downloaded and transferred easily and efficiently.

Grant Funding and expenditures are managed by the Waterford Police Department in cooperation with the Charter Township of Waterford Accounting Department. **Grants are tracked separately from local revenues**. Specific accounting line entries are also utilized to identify each type of grant funding – federal, state, local and other – to keep each type of account separate.

It is anticipated that the purchase, installation and implementation of the **Roadway Infrastructure Camera System (RICS) will take place throughout 2011-2012**. The entire project is expected to be completed well before the conclusion of this grant period of 4 years, which ends in 2015. The procurement process is in compliance with local, county, state and federal procedures.

I have attached the **FY 2011 Byrne Memorial JAG Project Budget for your review**. At this time I am requesting the Waterford Township Board to support the FY 2011 Byrne Memorial JAG project.

Upon Township Board approval and the award of the grant, I will communicate with the Director of Fiscal & Human Resources Rob Seeterlin and Account Manager Barb Miller to make the adjustments to the Police Department's budget regarding the necessary line items to facilitate the grant.

We appreciate your time and consideration regarding this request and the support the Township Board has shown the Police Department. If you have any questions regarding this grant please let me know. (248-431-0609)

FYI 2011 JAG – Application #2011-H5796-MI-DJ

Project Budget and Budget Narrative – Attachment 2

Project: Charter Township of Waterford – Roadway Infrastructure Camera System

<u>Description of Item</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total</u>
<u>Equipment</u>			
Camera Equipment			
Color Day/Night Camera	\$3,000	4	\$12,000
Mounting Bracket	\$185	4	\$740
Surveillance Camera License	\$232.21	4	\$928.84

McCaw memo continuedMonitoring Equipment

40" Monitor	\$727.96	4	\$2,911.84
Monitor Mounting Bracket	\$75.94	4	\$ 303.76
CAT5 Extender	\$245	4	\$980

Wireless Equipment

MIMO Radio Device	\$560	4	\$2,240
MIMO Radio Device Firmware	\$740	4	\$2,960
Total Equipment Cost			<u>\$23,064</u>

Other Costs

Shipping	\$50	4	\$200
Installation Service	\$225	4	\$900

TOTAL GRANT FUNDS \$24,164

Moved by Maloney,
Supported by Bartolotta, RESOLVED, to approve the 2011 Byrne Memorial JAG Project as presented above.

Motion carried unanimously.

The following memo was received from Supervisor Solden:

I respectfully request the Township Board's approval of the appointment of Scott Sintkowski to the Planning Commission, term to expire March 31, 2014. Mr. Sintkowski would fill the vacancy left with the passing of Stanley Cumberworth.

Mr. Sintkowski's professional experience along with his strong desire to become more involved in his community will suit the Planning Commission and residents of Waterford Township well. He is highly recommended by Community Planning and Development Director Bob Vallina as well as our Building and Engineering Director Doug Bradley and I am in agreement with them both.

Thank you for your consideration.

Moved by O'Shea,
Supported by Maloney, RESOLVED to approve the appointment of Scott Sintkowski to the Planning Commission, term to expire March 31, 2014.

Motion carried unanimously.

Moved by Maloney,
Supported by Bartolotta, RESOLVED, to adjourn at 6:21 PM.

Motion carried unanimously.

Kari Vlaeminck, Clerk

Carl W. Solden, Supervisor