INFORMATION FOR BIDDERS

DEMOLITION OF RESIDENTIAL BUILDING
LOCATED AT 6019 COOLEY LAKE ROAD
WATERFORD TOWNSHIP, MICHIGAN

1. SCOPE OF WORK

The work under this Contract shall consist of the complete removal of all debris, residential structure and associated improvements on property located at 6019 Cooley Lake Road, Waterford, Michigan, Parcel I.D. 13-32-476-009. Specific requirements for this work shall include the following:

- Termination of any utility services (electric, gas, telephone, cable, etc.). Note that a Termination Letter is required from each utility provider prior to obtaining a Demolition Permit.
- Abandonment of any/all wells on the property. Note that an acceptance letter from the Oakland County Health Department is required for any well abandonment prior to obtaining a Demolition Permit.
- Completion of an Asbestos Inspection and Detection Survey of the residential structure.
- Filing of Notification of Intent to Demolish with applicable department at the State of Michigan.
- Obtaining a Soil Erosion Permit from the Oakland County Drain Commission.
- Obtaining a Demolition Permit.
- Disconnection and capping at property line of water and sanitary sewer services. Note that an inspection of this work is required by the Department of Public Works.
- Demolition of residential structure.
- Removal of basement floor, basement walls and all foundations
- Fill and grade all excavations resulting from basement and foundation removals.
- Removal from property and proper disposal of all debris.
- Grade, topsoil, seed and mulch all disturbed areas.

2. EXAMINATION OF THE VARIOUS LOCATIONS

Before submitting a Bid, each Bidder shall visit the site of the proposed work and familiarize themselves with the local conditions that may in any manner affect the performance of the work. Before submitting a Bid each Bidder shall, at their own expense, make any additional surveys and investigation as they may deem necessary to determine the Bid Price for the location.

3. SITE AND SUBSOIL CONDITIONS

Each Bidder shall make their own determinations as to the site and subsoil conditions for each location and shall assume all risk and responsibility and shall complete the work in whatever

subsoil material and whatever conditions they may encounter or create at no additional cost to Waterford Township.

4. QUALIFICATIONS OF BIDDERS

To demonstrate their qualifications to perform the work the apparent low bidder must, within ten days from notification that they are the apparent low bidder, submit written evidence of the following:

- A list of similar demolition projects completed within the past two years.
- Evidence of authority to conduct business within Michigan.
- A list of containing the contact information for the owners of similar projects completed in the past two years.

In evaluating the Bids, Waterford Township may consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements. Waterford Township may conduct such investigations as deemed necessary to establish the responsibility, qualifications and financial ability to complete the work to the satisfaction of the Township. Waterford Township reserves the right to reject any or all Bids which do not pass any evaluations performed by the Township.

5. NAME ADDRESS AND LEGAL STATUS OF BIDDER

The name and legal status of the Bidder (as a corporation, partnership, or individual) shall be stated in the Bid Form. A corporation Bidder shall name the state in which its articles of incorporation are held and shall give the title of the official having authority under the corporation's by-laws to sign contracts, and the corporate seal shall be affixed and attested by the secretary or assistant secretary. A partnership Bidder shall give the full names and addresses of all the partners. In addition, Bids by partnership's must be executed in the partnership name and signed by a partner, with their title appearing under the signature and the official address of the partnership shown below the signature.

All names must be typed or printed below the signature. Anyone signing the Bid Form as an agent of another or others shall submit with the Bid Form legal evidence of their authority to do so.

The place of residence of the Bidder, or the office of others in the case of a firm or company, including county and state, shall be presented after the Bidder's signature.

6. BID SECURITY

Each Bid shall be accompanied by a Bid Security in the form of a certified check or bank cashiers check made payable to Waterford Township or a Bid Bond issued by a surety licensed to conduct business in the State of Michigan, in the amount of not less than five percent (5%) of the amount of the Bid as a guarantee on the part of the Bidder that they will, if called upon to do so, enter into Contract to do the work covered by the Bid at the prices stated therein for its faithful and entire fulfillment.

ANY BID NOT ACCOMPANIED BY THE REQUIRED BID SECURITY WILL BE CONSIDERED NON-RESPONSIVE AND WILL NOT BE CONSIDERED.

7. FORM OF BIDS

All Bids shall be submitted on the Bid Form prepared by Waterford Township. Copies of the Bid Form are available, at no cost, from the Waterford Township Clerk, the Waterford Township Building and Engineering Department (both of which are located at 5200 Civic Center Drive, Waterford, Michigan) or may be downloaded from the Clerk's homepage of the Waterford Township web site at www.twp.waterford.mi.us.

All prices stated in the Bid Form shall be plainly written in legible figures. Illegibility of any figure in the Bid Form may be sufficient cause for the rejection of the Bid form by Waterford Township. Each Bid Form shall be enclosed in a sealed envelope addressed to the Charter Township of Waterford, and clearly identified with the project name as identified in the Advertisement For Bids. If Bid Form is submitted by mail, the sealed envelope shall be enclosed in a larger mailing envelope.

8. BASIS OF BIDS

Bids are solicited on the basis of unit prices for each individual residential building to be demolished. Bids will be compared on the basis of the individual prices stated therein.

Conditions limiting the acceptance of the Bid Form are strictly prohibited.

9. AWARD OF CONTRACT

A Contract shall be deemed as having been awarded when formal Notice Of Award has been duly served upon the Bidder by Waterford Township.

The Bidder to whom the Contract is awarded will be required to execute the Agreement in the form provided, and to furnish Surety and Insurance Certificates, all as required. In the event the Bidder refuses or otherwise fails to execute the Agreement within ten (10) calendar days after Award, the Bidder shall be considered to have abandoned all their legal rights and interests in the Award, and their Bid Deposit will be forfeited to Waterford Township, and the project may awarded to another Bidder.

10. INSURANCE REQUIREMENTS

Successful bidder will required to furnish proof of insurance for the following:

Bodily Injury Liability (Minimum)	
Each Person	$250,000
Each Occurrence	$500,000
Aggregate	$500,000
Property Damage Liability	
Each Occurrence	$100,000
Aggregate (except auto)	$100,000
Worker's Compensation	

11. RIGHT TO ACCEPT, TO REJECT, AND TO WAIVE DEFECTS

Waterford Township reserves the right to accept any Bid Form, reject any or all bid forms, and to waive defects in any Bid Form. In particular, any alteration or erasure in the Bid Form shall render the Bid Form irregular and subject to rejection by the Township.

12. WITHDRAWL OF BIDS

Any Bidder who has submitted a Bid Form may withdraw their Bid at any time prior to the scheduled time for the receipt of Bids. No Bidder may withdraw their Bid after the scheduled time of the Bid opening or for a period of sixty (60) days thereafter.

13. CONSTRUCTION PERMITS

Successful Bidder will be required to obtain Demolition Permits from the Waterford township Building Department prior to commencing any on-site work. The cost of the Demolition Permit is seventy five ($75.00) dollars for the residential building and shall be deemed as included in lump sum price bid for each property. Any and all costs associated with termination of the various other utilities serving these residential buildings shall be deemed as included in the lump sum price bid for each property.